

**GLIDE COMMUNITY CLUB
BOARD OF DIRECTORS MEETING
May 18, 2023**

Vice President **Mark Cernak** called this meeting to order at 6:30 PM; Directors present for a quorum: Sharon Gow, Rebeccah Dunnavant, Barbara/ Pieske and Nan Smith.

Minutes: The April minutes were distributed to the Board; hearing no objection, Mark declared them approved.

Treasurer's Report: In **Kristy's** absence, **Rebeccah** distributed the financial statement through April. Kristy now has her name on both accounts and on the safety deposit box. The Pacific Power bill is very high and some may be due to the Wildflower Show requiring the airconditioning be run at minimum temperature for the duration of the Show. **Mark** asked that the use be compared to that of last year including kilowatts used and assigned this to Kristy. Another issue the Board questions is the \$222.45 for checks. If this is not in error, an expenditure of this amount should be approved by the Board prior to expenditure.

Nan reports that she has picked up the 2022 taxes from the preparer on May 16; she had previously requested **Kristy** write a check for \$20 for State taxes and \$270 for the preparer's fee which Kristy did. An extension had to be submitted since the deadline of May 15 was missed; there was no fee to the IRS and that was electronically filed and accepted. Nan mailed the State tax return on May 16. We intend to investigate another tax preparer as this is the second year in a row that we have had to have an extension for a reason unknown.

Committee Reports: Bingo **Kara** was not present but reports our last Bingo session netted only \$20 as there were only 9 players. June 2 session will be missing key staff as Olivia, the Dunnavants and Kara will be absent; Mark and Marlee and Barbara will help that night. **Rebeccah** moves that we limit the games to 7 and no blackout if there are fewer than 11 players there; Nan seconds and this motion is passed. June 16 is the next session.

Rentals: **Rebeccah** reports that May and June will be very busy. There will be an orchestra event next month and they wish to use the platform/stage for 2 adults for the performance. Board agreed that this would be ok. Nan feels there are cleaning deposit issues and suggests we look at these when we review the rental fees which she would like to see us do before June. There is still little compliance with the cleaning after the event and this has caused Rebeccah to make several trips to inspect, etc. The Board suggested the cleaning requirements posted be made larger and more available for the renters, with perhaps a check-off on each item.

Wildflower Agreement: Nan has copied and distributes this agreement to all present as well as the Contract with Senior Services for their Procedures book. We should meet with the Wildflower Council before the next Show to point out a few issues that should be addressed: cleanliness, bathroom services, use of the back door among them.

Pie Sales: This year 97 pies were donated and all sold. We earned \$1573 for scholarships which is a new high. Nan has sent thank-yous to those who donated. This year we were able sell several cream pies, due to a donated refrigerator. We do still have a few issues with purchased pies, since we advertise homemade pies and we usually cannot sell these purchased pies until the end of the Sale and have to discount them. Nan suggests a larger sign identifying our Sale as Glide Community Club to separate us from the Wildflower Show itself.

Scholarships: The committee comprised of **Olivia, Nan and Rebeccah** will

meet May 23 to select recipients. Applications were to be available May 17, but GHS had computer issues. The Board agrees that we will use only the Bingo receipts gained this year and the pie proceeds to award. Nan will notify all Board members of the number of scholarships awarded, write letters of selection and non-selection, create certificates and notify GHS Counselor Chris Claire of above. He will present on our behalf at graduation ceremonies on June 4.

Unfinished Business: We see that **Don** and his crew have erected corner posts and plan to have the trusses up by the end of the month. **Mark** has completed the erection of the carport posts. **Rebecca** and **Kara** are working on a large poster for rental cleaning requirements in the hope that the cleaning efforts will be more effective. We will continue the issue of where the second set of the Post Office keys are when Don returns. There is no report on the insurance review issue. Nan continues to press for the appointment of a Finance Committee to assist the Treasurer: some of the issues they can address are the insurance review, utility fees, investment of our idle cash, scheduling of financial review, review of the DFN rental, assistance with timely deposits, assistance with assembling financial data for grant application, etc. This issue will be addressed in the future. We still need to follow up on the DFN issue and DFN refuses to talk to anyone other than the person who arranged for the WIFI and router. The agreement with Glide Garden Club has not been addressed yet; Rebecca and **Nan** agreed to work on this.

New Business: **Nan** has contacted Chuck Snautz about reviewing our finances and he has agreed to do so. A date will be set by Kristy or the Finance Committee. **Kristy** is still doing research on a software program to help keep track of the finances. Nan said that whatever we got had to be transferrable to future Treasurer; there was no objection on the part of the Board to consider purchasing a program. **Mark** would like to schedule a workday to catch up on some maintenance issues around the property – we agreed on March 27 at 9 AM. Bring paintbrushes and some tools if you have them; items to be considered are: painting of the carport posts, redoing the upstairs door latch, adding the security light to the porch, affixing the railing on the ramp at the back, assessing the Senior deck and entrance, cleaning the filters on the ducts and assessing the work on the Octopus that must still be done as well as removing flora from the Annex gutters. **Kristy** had been at another meeting, and she came later; she was asked about the check fee and reports that she ordered 250 business checks which should last several years. Rebecca reminded the Board that she is still intending to apply for a Ben Serefin grant which will be due in July and has been previously approved by this Board.. She is compiling a list of what we would like to use the grant for and will get an estimate this month on the replacement audio/visual system. She has asked Carmen Mornarich to write the grant. We discussed raising the Hall rental fee and will codify it at the next meeting. Nan had done some research and reports that Roseburg Senior Center has a minimum rental fee of \$150, and \$75 for the kitchen; Sutherlin Senior Center charges \$100 per day.

and suggests that we raise the cleaning fee to encourage renters to clean the premises; this would at least cover the efforts Rebecca needs to provide to clean after them. Rebecca feels very strongly that raising the cleaning fee would cause renters to skip renting and she finds that when she keeps the cleaning fee instead of refunding it, that renter does not come back. We need to give more thought on this issue but a raise to \$80 per rental day beginning September 1 found favor among the Directors. This will be on the agenda for next meeting.

Announcements/Communications: Next Board meeting will be June 15

Nan Smith, Secretary