

October 13th GCC Board Meeting Minutes

The meeting was called to order at 7:14 by Acting Chair, Jack Skalos.

Board members present: Jack Skalos, Lois Spence, Bob Boyle, Dennis Moore, Nan Smith, Linda Tipton and Patricia Gilbert (pro tem secretary).

The minutes were approved as read.

Lois Spence submitted the Treasurer's report.

1. Bob Boyle presented an update on the building foundation. The sump pumps are in and working. The moisture level is down to 17%. Bob offered to trade his 24 inch commercial fans for some owned by the GCC. Dennis moved to accept the trade. Linda seconded the motion which was passed by majority. Bob also reported that several timbers were cracked. He donated the \$300.00 to for the repair but noted that several more needed to be repaired. Bob has the materials needed but felt we could wait a bit before finishing.

Questions were asked regarding how much the next phase of work on the foundation would cost. Bob estimated approximately \$26, 300. Linda suggested checking with Tom Rondo.

2. Patricia Gilbert read the report regarding the servicing of the furnace by Roseburg Refrigeration. The report stated that the furnace and stack were in good repair and there was no leakage into the building. Bill Scheufele confirmed the written report as he was in attendance when the work was done.

Bob disagreed with the findings on the furnace. He met with the Fire Marshall whose report stated that the chimney needs repair or replacement as leaks were observed outside the building. Bob would like to talk with Don Kidd regarding this issue. Bob also met with the owner of Roseburg Refrigeration who concurred with the Fire Marshall's report and was willing to do the repair for around \$700.00. There was much discussion and Jack asked Bob to report on the issue at the November Board Meeting. Bob added that the Fire Marshall now says we do not have to remove the metal steps. If we put up signage and a chain we will be in compliance.

3. Nan reported that a temporary solution for the north door is to remove the wheelchair access sign as well as to turn off the lighted exit sign. Nan will take care of securing bids for installing crash bars.

4. Jack brought up the North River Electric bill for the rewiring on the stage. There was some confusion as to whether a decision had been made to pay or not. The minutes from the previous meeting clearly stated that no decision had been made. After much discussion, Dennis moved that we pay. Nan seconded the motion which then prompted more lively discussion. An important point brought up by Bill Scheufele was that the Board had decided to put a ceiling of \$500.00 on spending without membership approval. Dennis withdrew his motion and moved that we take to the membership the Board's recommendation that the bill be paid. This will be done on October

15th.

5. Jack asked for an update on bids for completing the storage area beneath the stage. Bill offered a bid from Jim Gow of \$650.00. Tom Tipton reminded the Board that Charles Kern had offered to do the work for materials only. There is some question, however whether Charles is available. The conclusion was to obtain more bids.
6. Jack presented an update on his grant proposals. At this time, two grants and one letter of inquiry have been submitted. Jack plans to apply for several more grants but is waiting on the decision from OCF. He pointed out that a successful application will demonstrate to other sources that we are being supported.
7. Joyce Betry expressed concern at the lack of care taken with the copy machine. Lois thought that the key should be hidden. It was decided that Joyce keep the key and those who need to make copies must go through her.
8. Nan presented her draft of the Purchasing Agent job description. Donnabelle suggested that having one person responsible for supplies was best. The Board discussed the issue and came up with tenure of one year and a monthly budget of \$300.00. Nan, who has agreed to fill the position herself, will work on the draft and present it at the next Board meeting.
9. Patricia asked that the Board allow Extension to use the kitchen and building for classes on food preservation and nutrition. Nan moved that the GCC sponsor the Extension classes. Linda seconded the motion which passed.
10. Dianne Muscarello submitted a written statement read by Patricia. Dianne informed the Board that the free website would no longer be available and the Board needed to decide whether it was worth it to pay for a new site. Patricia will ask Dianne to research the cost and submit a report for the membership meeting on Oct. 15th.
11. It was decided that meeting agendas would be made available electronically prior to future meetings.
12. Joyce requested \$200.00 for food to prepare the Spaghetti dinner. Bob moved that the Board do so. Lois seconded and the motion passed.

The meeting was adjourned at 8:45 by Acting Chair Jack Skalos.

Respectfully submitted,
Patricia Gilbert
Secretary, pro tem